

# Ware Academy of Music Registration Form

## 維爾音樂學院報名表格

日期 Date: \_\_\_\_\_

姓名 Student Name (first then last): \_\_\_\_\_ 年齡 Age: \_\_\_\_\_

電話 Parent's Home Phone: \_\_\_\_\_ 手提 Parent's Cell Phone: \_\_\_\_\_

電子郵件 E-mail: \_\_\_\_\_

地址 Complete Mailing address: \_\_\_\_\_

城市 City, 郵區號碼 Postal Code : \_\_\_\_\_ 最近考試科目 Last RCM exam Taken:

\_\_\_\_\_ 樂器 Instrument(s): \_\_\_\_\_

音樂老師 Private Music Teacher (Name/Phone): \_\_\_\_\_

就讀學校 Day School Attending: \_\_\_\_\_

Would you like an e-mail promotions? Yes \_\_\_\_\_ No \_\_\_\_\_ (Be sure to complete e-mail above)

Is this the first class taken at Ware Academy? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Recommended by: Friend/Family \_\_\_\_\_ Music Teacher \_\_\_\_\_ Advertisement \_\_\_\_\_

If advertisement, it was: Internet \_\_\_\_\_ Walk by \_\_\_\_\_ Ming Pao \_\_\_\_\_ Markham Life \_\_\_\_\_

上課日期 Class Day(s): Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_ Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_

學期 Term: Fall (December exam) Winter (May Exam) Spring (August exam) Summer (August exam)

科目 Classes:

Basic Rudiments \$260	Comprehensive Intermediate Rudiments \$365	Comprehensive Advanced Rudiments \$395
Basic Harmony \$365	Intermediate Harmony \$365	Advanced Harmony \$420
History 1 \$365	History 2 \$365	History 3 \$420
Counterpoint \$395	Analysis \$420	

導師 Professors: Dr. David Swan Lynn Harting-Ware Peter Ware Dr. Paul Jessen  
Jacob Armstrong Ishtar Lui Jason Lee

Parents are responsible for registering by RCMusic deadlines as posted on RCMusic Website. Initial: \_\_\_\_\_

Do you want to be contacted if the student is failing weekly/daily tests? Yes \_\_\_\_\_ No \_\_\_\_\_

Permission to post grades if above 70%? Yes \_\_\_\_\_ No \_\_\_\_\_ Please Initial here: \_\_\_\_\_

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**Register at: WARE ACADEMY OF MUSIC 維爾音樂學院 查詢電話: (905) 479-0591**

Office Hours Monday- Friday 4:00-8:00, Saturday 9:00-7:30, and Sunday 9:00-7:30

Information call (905) 479-0591 or by E-Mail: [wareacademyofmusic@gmail.com](mailto:wareacademyofmusic@gmail.com)  
Cheques payable to Ware Academy of Music; Classes at Kennedy Rd. & Steeles Ave. East  
MARKET VILLAGE, 城市廣場 4350 Steeles Ave. E., Box 94, Unit F104A, Markham, ON L3R 9V4  
Upstairs, inside mall, 課室在商場二樓 F104A室  
<http://www.wareacademyofmusic.com>

# Ware Academy of Music: School Policy

Parents must read and sign 2 copies, one for our office records and one for their personal reference.

**Guarantee:** Plan to enroll your son or daughter when they have time to do homework, study between classes and prepare for the RCM exam. See reverse for details of guarantee conditions.

**RCM Registration:** Parents will bear the sole responsibility for registering students for the RCM Examinations by the Deadline and paying all fees (including late fees) to RCM Examinations. For summer deadline extensions, parents are responsible for filling out forms correctly with all information with the knowledge that there may be no choice for examination center.

**Mock Exams:** Parents must ensure that students complete Mock Exams prior to the RCM Examination. These “practices” are extremely valuable, giving students feedback on their skills.

**Parent and Teacher Partnership:** Parents must be prepared to assume responsibility for ensuring the student devotes sufficient study time in order to prepare for each class. Parents control young people’s schedules, so that if the parents do not schedule and oversee study time, the studies will not be done. It is also the responsibility of the parent to check the weekly (daily) tests to verify passing grades.

**Grade requirements:** Students should pass class tests to ensure success on the exam.

**Attendance:** It is important for students to attend all classes for optimal results. Students often ask if they can read and study on their own. While that may work for some students in some cases, it doesn’t work for all. There are no “make-up” lessons available, however students may attend the same lecture if it occurs at another time, space provided. Students are encouraged to take private lessons for missed classes.

**Homework:** All pages assigned must be read and practice sheets or memorizations completed before attending class. If a class is missed, students are responsible for the assignment which is printed in the homework planner in the front of the book.

**Behavior:** Parents will discuss appropriate behavioral issues involved in attending a class. Students seen (or reported) to be engaged in writing on desks or walls will forfeit their guarantee policy immediately. This is defacing private property and will cost the school money to repair. No negotiation is possible.

**Forfeit of the Guarantee:** If a student is involved in 2 “occurrences” of disruptive behavior (as defined in the paragraph below or in some new derivation) during a class session, the guarantee policy will automatically be forfeited. All attempts will be made to inform parents of all such events, but students are known to erase telephone messages. **Please ensure that your cell phone and work phone numbers are given on the registration form and a working e-mail address.**

**Distracting/Disruptive Behavior:** Talking, passing notes, texting on cell phones, doodling are not acceptable during the class. If a student creates a distraction in the class by any means, they will be dismissed for that day. While one or two disrespectful students may elect not to pay attention, *other* ambitious students around them have paid to hear the instructor and their rights must be protected.

**Conditions of the Guarantee:** In order for your son/daughter to return to repeat a class due to failure of the exam, the following conditions must have been met in the original term and verified by the original teacher.

**They behaved well in class, caused no distraction or other ill effects to classmates.**

**They attended classes, arriving on time and not leaving early except with parental confirmation.**

**They did not defaced desks or walls while attending the class or workshops.**

**Warning:** If a student or “retake” student, does not study and complete homework, they will fail the exam.

**There is no food in class. Throw drink cans and cups in the mall trashcans.**

**Refunds:** There are **no refunds** for theory classes or theory books.

**Books:** There are **no theory book substitutions** or exchanges.

**Retake Students:** Students, who are eligible to repeat a class and have the agreement of the past instructor, must repeat within two years if and when space is available in that class. After that time period, the class fee must be paid again. Parents must provide proof of previous enrolment with the original receipt. Students may repeat only one time. This policy will be superseded by the most current school policy in effect.

Please advise Teachers if there are any **special issues surrounding your child in terms of learning disabilities**, previous failures or other relevant situations that may affect class and test performance.

Thank you for your co-operation,

Lynn Harting-Ware

I understand all of the ideas and terms as stated above and agree to uphold these responsibilities to my best ability.

Parent's signature: \_\_\_\_\_